



## Privacy Statement

Edwards share your concern about the protection of your personal information and is committed to safeguarding your privacy. This is our policy regarding the privacy of information we collect on [www.edwardsvacuum.com](http://www.edwardsvacuum.com) (the "Site"). Please read it carefully to understand how your personal information will be treated as you make full use of our many offerings.

On registration you will be asked to accept the Terms of Use and the terms of this Privacy Statement. By registering your acceptance you are consenting to the practices described in this Privacy Statement.

We review our privacy practices from time to time. We ask that you bookmark and periodically review this page for updates to our Privacy Statement. To contact us about privacy issues relating to the Site, to report a violation of our Privacy Statement, or to raise any other issue, please e-mail us at [helpdesk@edwardsvacuum.com](mailto:helpdesk@edwardsvacuum.com).

### The Information We Gather

We gather two types of information about users:

#### 1. Tracking Information

Tracking information is information that is collected about every user of the Site, whether such user registers or not, and is automatically gathered using "cookies." A cookie is a small data file that is written to the user's hard drive by a Web server and used to track the pages the user has visited. Cookies do not include personal information about you, but they are unique to each user, which allows our computers to distinguish between users, and personalise your experience if you have previously provided information about yourself. Cookies are only read by the computer that placed them, and cannot execute any code or virus.

#### 2. Personal Information

Personal information is information that relates to an identifiable individual. When a user registers for the Site (as is necessary, for example, for a user to make a purchase through the Site), the user may be required to provide personal information such as his or her name and email address, to select a login name and password, and to provide credit card information (number, type and expiration date), a telephone number and a billing address. If a user prefers to do so, he or she can talk offline to a customer service representative, provide the required information over the telephone, and receive an invoice in the mail.

### Use of the Information

#### 1. Tracking information

We use tracking information in aggregate form to build higher-quality, more useful services by performing statistical analyses of users activities, and by measuring demographics and interest regarding specific areas of the Site. We also use the aggregate data to inform our partners as to the number of people who have seen and clicked on links to their websites.

We also provide or may choose to provide statistical tracking information (i) to our owners, subsidiaries, and affiliated companies (collectively, "Affiliates"), and (ii) to sponsors and advertisers, enabling them to better target their advertisements to our users. None of the statistical information provided to them can be connected to the identities or other personal information of individual users. Advertisers that serve advertisements onto the Site may use their own cookies or other technologies. We cannot be responsible for the privacy policies or practices of any such advertisers.

## 2. Personal Information

At registration and when a user is purchasing goods through the Site, we provide notice to the user that personal information will be collected during the registration and/or purchasing process (as applicable). This Privacy Statement itself is also notice that such information is collected.

We may use this information in a number of ways:

- Your contact details and other data you supply as part of the registration process are stored by us to enable you to access the Services on the Site and to provide you with the goods you have purchased or the information you have requested.
- To customise various aspects of the Site to your preferences.
- To pre-complete online forms. For example, if you have provided an address when purchasing goods, the site may automatically fill in that information on a subsequent order form for your purchase of goods. This is simply a convenience - no information is released to anyone unless you authorise its release, such as by clicking a "Submit" button.
- To determine which advertisements or sponsor messages will appear on your screen.
- To send you Edwards (and its Affiliates) product announcements and other information that we feel may be of interest to you. You will be given choices about receiving such communications from us and your preferences will be respected. You may at any time opt out of receiving such communications by providing us with notice at [helpdesk@edwardsvacuum.com](mailto:helpdesk@edwardsvacuum.com).
- To forward information to you, from time to time, regarding third party products or services. You will be given choices about receiving such communications from us and your preferences will be respected. Such mailings will be distributed by us and will not involve disclosure of your personal information to third parties, except, as may be necessary, to our contractors, other agents or suppliers as described more fully below. You may at any time opt out of receiving such communications by providing us with notice [helpdesk@edwardsvacuum.com](mailto:helpdesk@edwardsvacuum.com).
- As may be necessary to support the operation of the Site, such as for billing, account maintenance, and record-keeping purposes.
- To collect, analyse, report and respond to users' feedback.
- To prevent or detect fraud or abuse of the Site.

We will hold your personal information for as long as is necessary to provide excellent service to you in respect of the product you purchase or the information you request, to monitor that service over a reasonable time period or as may be reasonable given the circumstances in which the information is provided.

### Disclosure and Transfer of Personal Information

We will not sell, trade or lease the personal information you entrust to us.

In connection with the uses described above we may disclose your personal data to our Affiliates.

In connection with the uses described above we may disclose your information to data processors, agents, sub-contractors and other organisations that provide services to us. For example, postal mailing or emailing information, processing credit card transactions, carrying out research or analysing feedback on our behalf. Whenever we contract with outside organisations we hold them accountable to protect personal information by adopting reasonable security measures, and restricting their use of the information to the provision of the services we have requested.

Unless we have your permission, we will not disclose any personal information to any third parties, except when we believe in good faith that the law requires it, to protect other users of the Site, or to respond to an emergency. If you partake, or we reasonably suspect that you are partaking, in any illegal activity, we may disclose your personal information without a subpoena, warrant or other court order to the extent we feel is necessary to cooperate with appropriate authorities. We reserve the right to transfer any information to a third party in the event that we sell or otherwise transfer substantially all of our business or assets related to the Site.

We are an international organisation with operations worldwide. In connection with the uses described above and for business and operational reasons, we may transfer the personal information you have provided to any country in which we operate, which includes countries in Europe, Asia, the Americas, the Pacific and Africa. This may include countries where data protection laws may not be as comprehensive as they are in the country in which you reside. Our global approach to data protection requires the same high standards of security and protection for personal information in all geographies. We will ensure to the best of our endeavours that procedures and contracts are in place to protect your personal information.

### **Third-party Use of Personal Information**

The Site contains links to other Internet websites, including co-branded sites. Unless otherwise explicitly stated, we are not responsible for the privacy practices or the content of such websites, including such sites' use, acts or omissions in respect of any of your information.

Nevertheless, in the event you encounter any third party associated with the Site (or who claims association with the Site) who you feel is improperly collecting or using information about you, please contact [helpdesk@edwardsvacuum.com](mailto:helpdesk@edwardsvacuum.com) ; we will be happy to forward your message to the third party.

### **Changing or Removing Personal Information**

We recognize that some of the information that we collect from you during registration will change from time to time. You can change information that you have previously provided to us by emailing us at [helpdesk@edwardsvacuum.com](mailto:helpdesk@edwardsvacuum.com) or by telephoning the Edwards customer care office nearest to you.

At the point of registration you will be invited to choose to receive communications from us and/or our Affiliates, advertisers, or other business partners. You may at any time alter your preferences by emailing us at [helpdesk@edwardsvacuum.com](mailto:helpdesk@edwardsvacuum.com) .

If you would like to have your personal information removed from the Site's database, please contact us at [helpdesk@edwardsvacuum.com](mailto:helpdesk@edwardsvacuum.com) .

### **Security**

We use reasonable security methods to protect the data that resides on our servers. However, no security system is impenetrable. We cannot guarantee the security of our servers, nor can we guarantee that information that users supply will not be intercepted while being transmitted to us over the Internet.

### **Your Rights**

Questions regarding this Privacy Statement, the personal information we hold about you, or changing inaccurate or incorrect information should be directed to [helpdesk@edwardsvacuum.com](mailto:helpdesk@edwardsvacuum.com) . We reserve the right to modify this Statement effective seven (7) days after the posting of the revised Statement.